

CENTRAL BEDFORDSHIRE COUNCIL

ELECTIONS FEES FOR THE YEAR COMMENCING 1 APRIL 2009

A. PRESIDING OFFICERS/POLL CLERKS

1. Except where a sum is specifically provided in the following scale, the Returning Officer is authorised to incur on behalf of the Council the cost of all accommodation, equipment, notices, stationery, postages and other matters necessary to carry out the elections.
2. For travelling expenses necessarily incurred by Presiding Officers, Poll Clerks and all other persons employed by the Returning Officer in connection with the election where a person uses his own conveyance, the scales in force from time to time under the NJC Scale for Local Authorities APT & C Services at the appropriate casual user or essential user rate according to the vehicle used or, where applicable, at the Council's Lease Car rate.

	% of PO's Fee	Actual Fee £
3. <u>Presiding Officer</u>		
(a) For each Presiding Officer at either an election for Central Bedfordshire or Parish Councillors to include all expenses other than travelling, or		198.00
(b) where the election is for both Central Bedfordshire and Parish Councillors held at the same time.		241.00
4. <u>Poll Clerk</u>		
(a) For each Poll Clerk to include all expenses other than travelling, or		117.00
(b) where the election is for both Central Bedfordshire and Parish Councillors held at the same time and only one Clerk is employed.		145.00
(c) For the employment of an additional Poll Clerk between 6.00 pm and the close of the Poll, or		4(a)
(d) for the employment of an additional Poll Clerk between 6.00 pm and the close of the Poll where the election is for Central Bedfordshire and Parish Councillors held at the same time.	Pro rata to hourly rate of 4(b)	

B. **COUNTING STAFF**

	% of PO's Fee	Actual Fee £
1. <u>Central Bedfordshire Council Election only</u>		
For the employment of staff at the counting of votes and declaration of a result for each electoral area:-		
(a) Where one candidate only is to be elected a maximum figure of:-		441.00
(b) Where two or more candidates are to be elected a maximum figure of:-		550.00
2. <u>Parish Council Election only</u>		
For the employment of staff at the counting of votes and declaration of a result for each electoral area:-		
(a) Where the number of electors in the Parish or Parish Ward is less than 1000;		146.00
(b) Where the number of electors is more than 1000 but less than 2000;		295.00
(c) Where the number of electors is more than 2000 but less than 4000;		442.00
(d) Where the number of electors is more than 4000.		589.00

C. **CLERICAL**

	% of PO's Fee	Actual Fee £
1. For the employment of persons in connection with the issue and receipt of postal ballot papers:-		
Up to 50 ballot papers issued.	17.5%	34.65
For each 25 or part thereof in excess of 50, an additional.	3.9%	7.72
2. Maximum total sum for general clerical assistance per electoral area.	22.5%	44.55
Plus per polling station in contested election.	22.5%	44.55
3. Maximum total sum for general clerical assistance where the election is for both Central Bedfordshire and Parish Councillors held at the same time.	11.25%	22.28
Plus per polling station in contested election.	11.25%	22.28
4. Clerical assistance in connection with the preparation and completion of Poll Cards - per 100.	1.9%	3.76

D. **RETURNING OFFICERS/DEPUTY RETURNING OFFICERS**

Fee to Returning Officer and/or Deputy Returning Officers for conducting the election, giving the prescribed notices, preparing nomination papers, distributing, filling up, verifying and adjudicating thereon, arranging polling stations, despatching and receiving postal ballot papers, arranging for and conducting poll and count, declaring result and making return of same and generally performing all the duties which a Returning Officer is required to perform, to include all expenses and disbursements other than for which provision is made in Part I.

	% of PO's Fee	Actual Fee £
1. <u>Central Bedfordshire Council Election only</u>		
(a) <u>For the first contested election:-</u>		
(i) Where one candidate only is to be elected.	207.5	411.00
(ii) Where two candidates are to be elected.	311.5	617.00
(iii) Where three candidates are to be elected.	415.5	823.00
(b) <u>For the second and each subsequent election:-</u>		
(i) Where one candidate only is to be elected.	138.5	274.00
(ii) Where two candidates are to be elected.	207.5	411.00
(iii) Where three candidates are to be elected.	311.5	617.00
2. <u>Parish Council Election only</u>		
For each contested election:-		
(i) Where up to nine candidates are to be elected.	69	137.00
(ii) Where not less than 10 and not more than 13 candidates are to be elected.	138.5	274.00
(iii) Where 14 or more candidates are to be elected.	207.5	411.00

E. **UNCONTESTED ELECTIONS**

	% of PO's Fee	Actual Fee £
1. <u>Central Bedfordshire Election only</u>		
For each uncontested election.	103.4	205.00
2. <u>Parish Election only</u>		
For each Parish in which the election is not contested:-		
(i) Where up to nine candidates are to be elected.	34.57	68.00
(ii) Where not less than 10 and not more than 13 candidates are to be elected.	69.15	137.00
(iii) Where 14 or more candidates are to be elected.	103.4	205.00